

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY DECEMBER 3, 2018**

The Warren County Commissioners were sworn in by Michelle Hetrick, Clerk, for their first meeting of the month of December 2018. Present for the meeting were Thomas Hetrick, Steve Eberly, Brian Jordan and Nancy Litzenberger, County Attorney. Also, in attendance are Jenny Hobaugh, Matt Herndon, Phil Astell, Lori Heidenreich, Becky Ehler, Randy Haddock, John Kuiper, Walt Wilson.

1. The meeting was called to order by Steve Eberly, Commissioner President.
2. Steve Eberly, Commissioner led the Pledge of Allegiance.
3. Highway Department – Jenny Hobaugh, Highway Department Office Manager, presented the plans for bridge #36 to sign approving the rehabilitation plans. Eberly stated that this is time sensitive and recommends approval. Brian Jordan made a motion to approve the execute the planning for INDOT on bridge #36 from VS Engineering Tom Hetrick seconded the motion, all voted in favor. VS Engineering will inspect the bridge during the rehabilitation. Eberly stated that the County is required to have an inspector for this project as per INDOT and as such can receive funding. Brian Jordan made a motion to approve VS Engineering as inspector for the project Tom Hetrick seconded the motion, all voted in favor. Hobaugh will email to VS Engineering and INDOT concerning the approval. The public hearing is December 6<sup>th</sup> at 5:30 for bridge #36 and a Community Crossing meeting will be in Crawfordsville on Friday. Matt Herndon, Highway Department Superintendent, stated that bridge #94 is being finished up today. Herndon inquired about purchasing 2 pickups as funds remain in the stone budget line. There is one that is a 4 wheel and the other 2-wheel drive. Jordan inquired about the use of the trucks. Herndon stated they are to replace the crew/district trucks. The bids are approximately \$25,000 each. Herndon stated that these are to replace the high mileage trucks. Hobaugh stated we can encumber the stone funds to 2019 to cover the purchases if they would like to wait. Eberly questioned working with 3 out of 4 graders and may need to explore a new grader in 2019. Herndon explained that the 4<sup>th</sup> grader would be used as an extra such as when we get behind due to weather. Jordan stated that he would suggest using the funds be used for a grader than truck. Herndon stated that the price to rebuild the transmission is approximately \$20,000. The engine will need to be repaired in one truck before patching season. Eberly stated he and Nancy Kochel represented the County at the awards program for the 2018 Community Crossing Grant. Pine Village was awarded \$100,000 approx. and Warren \$831,390.60 with a County match of 25% blacktopping on the western side of the county in accordance with the road rating system. Congratulations to Jenny Hobaugh and Matt Herndon for the hard work applying for the Grant.
4. New Business:
  - a. Brian Jordan made a motion to approve the November 19, 2018 minutes with a second from Tom Hetrick, all voted in favor and the minutes were signed.
  - b. Tom Hetrick made a motion to approve the November 19, 2018 thru December 3, 2018 accounts payable claim dockets with a second from Brian Jordan, all voted in favor and the claim dockets were signed.
  - b. Tom Hetrick made a motion to approve the November 21, 2018 payroll dockets with a second from Brian Jordan, all voted in favor and the payroll dockets were signed.
  - c. Robin Weston-Hubner, Auditor, presented the Employee Contracts for 2019. These were prepared by County Attorney, Nancy Litzenberger for Russ Haddock Custodian, Kuiper Zoning Director, John Kuiper Animal Control, Trudy Garrett Extension Custodian, Matt Herndon Highway Department Superintendent and County Ambulance Service. The contracts will be tabled until the December 17<sup>th</sup> meeting. Weston-Hubner explained that the employee contracts will need to be signed prior to the beginning of the year concerning payroll schedules. Adam Hanthorne, Council, stated that the EMS has lost an employee. Eberly stated that there is a process being discussed to start paramedic classes in the County.
  - d. Brian Jordan explained the presented dome contract. There is a change of \$2,123.00. Arsee Engineering has requested a new contract to be signed with the change reflected. Jordan is requesting a motion to add the \$2,123.00. Tom Hetrick made a motion to approve the revised contract for the roofing project of the Courthouse with a second from Brian Jordan, all voted in favor.
  - e. County Attorney interview process will begin in the following weeks.
  - f. Tom Hetrick, Commissioner, presented information concerning the County Fence. There is approximately 719 rod of fence that will cover the pastures. Total pasture is approximately 9 quarter miles or 2.25 total miles. Lowe Custom Fencing quote for woven wire with 1 barb \$250 per ¼ mile, 6 strands of barbed wire 80 rod would be \$4,750.00 per ¼ mile as well as quotes for clearing \$6,000 per ¼ mile and \$6,800 per ¼ mile to clear. This would calculate out to approximately \$10,500 - \$11,000 per ¼ mile for clearing and fence. The cost for woven wire \$47,250 and 6 barb \$42,750 plus gates, extra posts, etc. Hetrick recommends to work a little at a time so that the cattle do not have to be moved. The total price \$110,000 - \$120,000 if all at one time. Hetrick suggests that with a 10-year proven run of \$36,000 per year County Farm profit, apply this to the fence each year taking 4 years to finish the project. The cost escalation in the time period would not be major. Also, his experience is that when going into woods using a barbed wire fence is better as if a tree falls on the fence, a woven wire is harder to fix. Eberly agreed with Hetrick. This will be presented to the Council.
  - g. Robin Weston-Hubner presented an agreement from WTH requesting from Benton County asking for addresses, parcels and roads shared information. Hetrick suggested that this is possibly due to fire departments, ambulances, etc. that come into Warren County from Benton County. Brian Jordan made a motion to accept the data exchange with Benton County WTH mapping technology with a second from Tom Hetrick, all voted in favor and the agreement was signed.
  - h. Steve Eberly stated that Fountain County called today concerning the 911 implementation of a new software update. Bill Miller stated that he is unaware of the software update. This will be discussed at a later Commissioner meeting.
  - i. Brian Jordan presented 2 quotes for hearing assistance for the Commissioners room. The quotes are from Integrated Systems Support Group for \$3,623.94 and Business Information Systems for \$5,859.99. The difference is that IS has no support or installation. BIS includes support, training and installation. Jordan suggested the BIS quote due to the installation, support and training. This will be a wireless box that the size of

a cellphone with ear buds and head set and completely wireless would be best. Charity Shettle, Prairie Township Resident, stated that a wireless connection is much better than a wired. Tom Hetrick made a motion to go with BIS as an ADA solution for the hearing impaired with a second from Steve Eberly, all voted in favor. This will be paid fully from Courthouse Improvements budget line.


5. Elected Official/Department Head comments:


- a. Randy Haddock, Surveyor, stated that the next Drainage Board meeting will be in January to elect officers. Additionally, there is a ditch that was established in 1953, Paul McKinnis Ditch, that has never been an assessment for. The process will be in January to establish a maintenance fee assessment. The Drainage Board will have a hearing to approve and have cleaned before spring. There are 69 miles of drains in the County. Hetrick inquired about corner markers in the area. Haddock stated that we are finishing 6 sections and over the last years the council has given \$35,000 and for 2019 they cut to \$15,000. This may allow 3-4 sections next year. The State mandated in 1967 that the County have corner markers done with a 5% per year rechecked. At this time, we have approximately 40% of County done. The Windmill Farm will supply for the Townships included. Over \$300,000 in section corner information approximately. No updates on start time.
  - b. Tom Hetrick inquired about Pence cleanup progress from John Kuiper, Zoning Director. Kuiper stated a house was purchased at tax sale, but will take 1 year before can be anything done as per tax sale code. The Ford House is still an issue. Kuiper is looking to have Cleanup Days in the unincorporated towns next spring. Eberly stated that the Economic Development Board would support a coordinated cleanup in the unincorporated towns.
  - c. Bill Miller, Sheriff, presented information concerning the recorder in the Jail. This records book in and interviews. The funds are available through the county Misdemeanant Fund. The amount is \$15,290.00 which will keep us going for many years. Tom Hetrick made a motion to authorize Bill Miller to use the funds to purchase the audio and video recording system with a second from Brian Jordan, all voted in favor.
  - d. Robin Weston-Hubner, Auditor, stated that she will be interviewing for the Deputy Auditor position that was terminated 4 years prior and should have a decision made next week. Settlement should be finished in this week as well as the disbursements for the end of the year.
  - e. Brian Jordan informed the Commissioners that there is a security camera out on the street side. This will be replaced this week at no charge to replace as per Judge Reece.
6. Public Comment: Charity Shettle, Prairie Township Resident, inquired about the agenda on the County Website. Weston-Hubner showed all the agenda on the County Website. Shettle questioned the Community Crossings Grant as to which roads are included. Eberly explained that the road upgrades, bridge upgrades, etc. through INDOT as per rating system. The roads that qualify are at a low rate. The roads included are 750S, 1100S and 250N as these were the roads prioritized by the rating system. Jordan explained the Grant plan. Shettle inquired about the Benton County information and asked for a copy of the WTH agreement that was signed. Shettle inquired about a few other items concerning public meetings.


Next Commissioner meeting will be held December 17, 2018 at 8:30 a.m.

There being no further business Brian Jordan made a motion to adjourn with a second from Tom Hetrick, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
Steve Eberly, President

  
Tom Hetrick

  
W. Brian Jordan