

**WARREN COUNTY COUNCIL MINUTES
MONDAY, JANUARY 28, 2019**

The Warren County Council met for their second meeting for month of January 2019. Present for the meeting were: John Comer, Matt Commons, Sharon Hutchison, Laurie "Lee" Kay, Clay Andrews, Mallory Redlin and Jud Barce, County Attorney. Also, in attendance are Rusty Hart, Jenny Hobaugh, Brian Jordan, Tom Hetrick, Randy haddock and Lori Heidenreich.

1. The meeting was called to order by John Comer, Council President.
2. Pledge of Allegiance was led by John Comer.
3. New Business:
 - a. Reorganization of officers – Sharon Hutchison made a motion to nominate John Comer for President of the Council with a second by Lee Kay, all voted in favor. Lee Kay made a motion to nominate Sharon Hutchison for Vice President of the Council with a second from Clay Andrews, all voted in favor.
 - b. Sharon Hutchison made a motion to approve the December 17, 2018 and January 7, 2019 minutes with a second from Clay Andrews all voted in favor and the minutes were signed.
 - c. Lori Heidenreich, Treasurer, presented her Annual Investment of Public Funds Ordinance for approval. Heidenreich explained that the ordinance authorizes the Treasurer to invest County funds every 4 year. Lee Kay read the ordinance. The ordinance allows for investment periods of 2 years but not more than 5 years. Lee Kay made a motion to adopt the ordinance 2019-001 with a second from Sharon Hutchison, all voted in favor and the ordinance was signed. John Comer inquired about the County investment portfolio. Heidenreich stated that the County has accrued \$138,000 in interest for 2018.
 - d. Jenny Hobaugh, Solid Waste Director, asked for an appointment by the Council to the Warren County Solid Waste Board due to the resignation of Steve McIntosh. Hobaugh explained that they meet once a month, usually at 8:00 a.m. prior to the 2nd monthly Commissioner meeting. Sharon Hutchison made a motion to appoint Clay Andrews to the Warren County Solid Waste Board with a second from Matt Commons, all voted in favor. Hobaugh stated that the first meeting is February 19th at 6:00 p.m.
 - e. Rusty Hart, Sheriff, presented the 2019 Warren County Sheriff Contract for review and approval. Hart explained the contract is the standard salary contract that has been presented each year. Hart stated that Barce has reviewed the contract. The contract is for the State minimum salary by statute of \$73,582.00 which is 50% of the Warren County Judge and Prosecutor salary. Hart explained that the tax warrant funds can be collected and kept by the sheriff, but Hart gives the funds to the county general fund instead which is approximately \$2000 - \$4000 per year. The Sheriff has annual asked for the minimum amount. Lee Kay made a motion to accept the Sheriff Salary Contract with a second from Sharon Hutchison, all voted in favor. Hart presented his Annual 2018 Sheriff's Report. Hart explained that the staffing is good, an ongoing repair issue, medical has been good. Of the 2018 Jail budget, \$45,744 was unused. Lee Kay inquired about the GED program not being done. Hart stated that it has been a population issue, but the population is currently up so possible to continue. This morning we have 15 additional inmates, which is \$35.00 per day from the County we are holding for. The total number that we can house is 40 inmates and currently 29 inhouse. The legislature is looking to increase the per day fee as has not been increased in 20 years. The meal costs increased, but the population is down so the per meal amount has increased. The criminal cases have increased 116 in 2018, up 2,000 cases in the last 4 years. The amount of law enforcement has increased in the county, which has increased the arrests. Hutchison inquired about the sheriff vehicles. In 2018, there were 535 paper service delivered by our officers. Hart further explained the fees collected in 2018. Hart stated that we currently have 10 vehicles with 1 pool car for the 9 officers. Of the 2018 Sheriff's budget, \$26,266 was unused. Department of Correction, level 6 felons, are held by the County for jail time under a year and DOC will reimburse the County. Hart explained the commissary report which the amounts that were spent as well as where spending. Next year will be a more detailed report as per State Board of Accounts. Hutchison inquired about getting bids for the vehicle fuel. Hart explained that the fuel is purchased from Ceres and the price is very good. Hart stated that the 2 new Sheriff vehicles were delivered and 2 of the older vehicles were traded in. The 2013 trade in was \$9,200.00 and the 2015 trade in was \$10,300. The new purchase price was \$35,000. Hart explained that he hired Taylor Johnson as a new Sheriff Deputy, as he has worked as a correctional office for 2 years. This is replacing Bill Miller's position. Johnson will be sent to the academy May 28 – September 6. Brennan Hutchison is working as the School Resource Office which replaced Greg Grimmet as he been promoted to Sargent and Anthony Pruitt is Chief Deputy. There is a grant for the SRO through the MSD. Sharon inquired about another grant with school for protection such active shooter training. Commons explained that the training is very expensive and there has been discussion about training the teachers. Hart stated that he is looking at a possible training this summer in the school, but it is very expensive. Hutchison inquired about a group of volunteers that can assist the police in emergency such as citizens, churches, etc. Hart stated that it depends on the emergency, but the fire chief, EMA, etc. all know who to go to with an event. Hart invited the Council to tour the Jail.
 - f. Redevelopment Commission Board Appointment – John Comer explained the Pike Township and West Lebanon TIF district and the Redevelopment Commission functions. Comer recommended Steve Eberly, LEDO Director and John Wright, LEDO member. Lee Kay stated that the Commissioners appointed Gene Fowler, Miles Stucky and Ethan Foxworthy at their previous meeting. The Board meets twice a year to oversee the funds. Clay Andrews made a motion to appoint Steve Eberly and John Wright to the Board with a second from Lee Kay, all voted in favor.
 - g. Sharon Hutchison explained the K-IPRC Board and that the Council appoints one member to the Kankakee Iroquois Regional Planning Commission (K-IRPC) each year. Additionally, the Commissioners appoint 1 Commissioner and 1 representative. Lee Kay made a motion to appoint Sharon Hutchison to the KIRPC to represent the Warren County Council with a second from Clay Andrews, all voted in favor.
4. Elected Official/Officer Holder Comment:
 - a. Brian Jordan, Commissioner, discussed the Community Foundation meetings and the Lily Grant. The discussion has been on communication. The County website is not up to date and Jordan recommended having someone specifically being a web master position. This position could be part time for approximately \$3,000 per year as something for 2020 budget discussion.
 - b. Tom Hetrick, Commissioner, inquired about the County Farm fence repairs and is requesting the income of \$36,000 to spend this year. He is asking to appropriate \$36,000 this year and will be done over a 4-year period of time. He is asking for a commitment from the Council. Weston-Hubner stated that there will need to be an ordinance from the Council to establish a fund for this.

- c. John Comer inquired about the termination of our contract with First Person that happened at the last Commissioner Meeting. Brian Jordan explained that the process of forming a committee has begun and will be discussed at the next Commissioner meeting. The committee will be formed to interview for the County health insurance consulting services. Jordan explained that the Commissioners will need to give the prospective companies that are interested permission to pull information from SIHO in order to present a quote for the consulting. Hetrick stated that to begin with the First Person proposal was for \$18,000. The Commissioners stated that the amount was too high and First Person came back with a special deal. Tony Briles, former Commissioner, made the motion to sign a contract for \$8,000. Hetrick stated that the contract was signed by Michelle Hetrick, former Auditor, as she stated she was told to sign by a Commissioner. Comer stated the concern that we do not have a company set to replace them and with budget time in the future, we need a company before we give the 60-day period. First person is currently gathering information for budgets, renewal time and open enrollment. Comer stated that the \$18,000 is not that high compared to over \$1 million spent on health insurance. The school insurance trust compared to what first person gave. Comer is concerned with not having someone very quickly in the consulting role. This will be discussed at the next commissioners meeting. Jud has not sent the letter at this point so the 60 days letter has not been completed at this point.
- d. Sharon inquired about having the May Council meeting at being moved to 8:00 a.m. rather than 4:00 p.m. The meeting is May 28th at 8:00 a.m. Sharon Hutchison made a motion to change the May meeting to May 28th at 8:00 a.m. seconded by Lee Kay, all voted in favor. Sharon inquired about a joint meeting with the Commissioners. A meeting has not been set up.
- e. Jud Barce and Melody Redlin were introduced by John Comer. Barce explained that this is the first County Council they have represented. Barce explained that they can help with budgets, research, etc. Barce explained that they are available most of the time and emails are answered quickly. Jud is setting up an email address for emergency emailing for those people that need something immediately.
- f. Jenny Hobough, Warren County Highway Department Office Manager, stated that Warren County is being placed under a travel advisory as the roads are getting slick.

The next County Council meeting will be February 25, 2019 at 4:00 p.m.

There being no further business, Clay Andrews made a motion to adjourn with a second from Matt Commons.

ATTEST: Robin Weston-Hubner WARREN COUNTY COUNCIL
Robin Weston-Hubner

John Comer
John Comer, President

Neil Ellis

Clay Andrews
Clay Andrews

Laurie "Lee" Kay
Laurie "Lee" Kay

Sharon Hutchison
Sharon Hutchison

Matt Commons
Matt Commons

George Taylor