

WARREN COUNTY COMMISSIONERS MEETING

MONDAY OCTOBER 21, 2019

Commissioner's Room

125 North Monroe Street, Williamsport

The Warren County Commissioners met for their second meeting of October 2019. Commissioners present: Clay Andrews, Brian Jordan, Adam Hanthorne. Also, in attendance County Attorney Jud Barce and Ingrid Barce, Highway Superintendent Matt Herndon, Highway Office Manager Jenny Hobough, Treasurer Lori Heidenreich, EMA Director Phil Astell, Surveyor Randy Haddock, Health Department Jenny Eads, Sheriff Rusty Hart, Purdue Extension John Charlesworth and public Charity Shettle.

1. The meeting was called to order by Brian Jordan, President of the Commissioners.
2. Brian Jordan led the Pledge of Allegiance.
3. New Business:
 - a. Approval of Meeting Agenda – Adam Hanthorne made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
 - b. Clay Andrews made a motion to approve the October 7, 2019 Meeting Minutes with a second from Adam Hanthorne, all voted in favor.
 - c. Clay Andrews made a motion to approve the October 7, 2019 through October 21, 2019 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - d. Clay Andrews made a motion to approve the October 11, 2019 Payroll Dockets with a second from Adam Hanthorne, all voted in favor.
 - e. Highway Department – Herndon inquired about the INDOT federal bridge funding email. Bridge #92 could qualify and is estimated at \$750,000. Grant applications are being accepted beginning November 4th. Hobough explained Warren County was granted Community Crossings Grant 2019. The 75% amount received from the State is \$740,153.22 and the County is responsible for remaining 25%. The grant was approved for streets of Hedrick and bridge #66. Herndon stated the two new trucks have been ordered and will be here approximately late spring. Ditching and berming is continuing and 725 looks very good. One of the 2019 trucks have arrived. The truck licenses, inspection, decals, radios are in the process. Hanthorne will work on getting a radio to give the Highway the ability to talk to the EMS, Police, fire, etc. Working meeting this week for CCG projects, Frost Law ordinance, etc.
 - f. EMA New Copier Request – Phil Astell, EMA Director discussed the need for a new copier for EMA. Astell will get quotes and present back to the Commissioners. State Line City siren will be worked on this week by REMC.
 - g. Warren County/Purdue Extension – Jon Charlesworth. Charlesworth is the Warren County Extension Director temporarily. Charlesworth will be covering both Benton and Warren for the present time. Kelsey Muller, 4-H Educator, will be working with Charlesworth as well. Charlesworth explained other counties share responsibilities with adjoining counties as well. Charlesworth explained the Extension Office can assist with grain bin safety training.
 - h. Property Taxes on building donated to County – Barce explained the new State Code for the relief of property taxes when parcel donated/purchased by the County. Barce will have for the November 4th meeting.
 - i. Internal Control Standards and Procedures Ordinance – Weston-Hubner explained ordinance #2019-1021A concerning State requirements for the ordinance. State Board of Accounts found the original ordinance in 2016 was insufficient. Brian Jordan made a motion to adopt ordinance #2019-1021A concerning Internal Control Standards and Procedures with a second from Adam Hanthorne, all voted in favor.
 - j. Frost Law Ordinance – The Commissioners will discuss in a working meeting. The ordinance was tabled.
 - k. Commissioner Meeting Ordinance – Barce explained the ordinance that included the input of the Commissioners and Auditor. The ordinance is to maintain order during public Commissioner Meetings. The Ordinance was discussed and tabled until the November 4th meeting.
 - l. Commissioner's Tax Sale Certificate Resolution - Treasurer, Lori Heidenreich explained the resolution that contains 4 parcels but 1 has been redeemed and removed. The remaining 3 have parties interested in purchasing at the Commissioner Sale. Heidenreich explained approximately \$187,000 was received at the 2019 Tax Sale. Clay Andrews made a motion to approve #2019-1021B Commissioner Sale with a minimum bid of \$75.00, Adam Hanthorne seconded the motion, all voted in favor.
4. Old Business:
 - a. Security Cameras Extension/Highway/Solid Waste – Jordan explained the quotes from Axxess PC for \$2,942.00 highway and \$2,326.68 extension due to the building being broken into. Adam Hanthorne made a motion to approve the purchase of cameras for Extension and Highway Department from the Commissioners Budget with a second from Clay Andrews, all voted in favor.
5. Elected Official/Department Head comments:
 - a. Phil Astell, EMA Director – Astell discussed the hazard mitigation program and THIRA programs. Intelle-grant for salary reimbursement will involve the Auditors Office at this point. Hanthorne discussed helping with response training.
 - b. Jenny Eades, Fountain/Warren Health Department – Eades offered to help get information concerning trainings to the public.
 - c. Randy Haddock, Surveyor – Informed the commissioners that Benton County Drainage Board meeting will be held December 17th at 9 a.m. and 2 commissioners will need to attend. The Commissioners will inform Haddock of who will attend. Haddock explained January 21st at 9:30 will be a second meeting. The December meeting is concerning raising the assessment on Harrington Ditch. The January meeting will be to establish a new ditch. Haddock will deliver the Drainage Board minutes that need signed to the Commissioners.

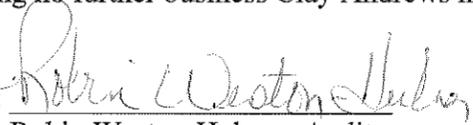
- d. ~~Jud Barce explained the Property Maintenance Ordinance complaint form to the commissioners. The ordinance will be attached to the form. Highway Department change to weeds in right of ways. Barce will distribute to highway, zoning and sheriff.~~
- e. Weston-Hubner discussed items the Commissioners need to address that have been preciously discussed. The Commissioner discussed longevity for employees, Boulevard paving Eberhardt, Pine Village Generator Ordinance/Agreement, credit card allowance change as there are issues with the limits. Barce will prepare a credit card ordinance for the November 4th meeting. Longevity was discussed. There will be an executive meeting concerning Courthouse Security in the near future. Weston-Hubner will contact Sheriff and Commissioners to discuss meeting dates.

6. Public Comment: There were no comments from the public.

Next Commissioner will be held November 4, 2019 at 8:30 a.m.

There being no further business Clay Andrews made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


W. Brian Jordan, President


Adam Hanthorne, Vice President


Clay Andrews