

WARREN COUNTY COMMISSIONERS MEETING

MONDAY NOVEMBER 4, 2019

Commissioner's Room

125 North Monroe Street, Williamsport

The Warren County Commissioners met for their second meeting of November 2019. Commissioners present: Clay Andrews, Brian Jordan, Adam Hanthorne. Also, in attendance County Attorney Jud Barce, County Attorney Ingrid Barce, Highway Superintendent Matt Herndon, Highway Office Manager Jenny Hobough, Census Director Josh Bougie, Perry Conrad, Lori Austin, Charity Shettle, Walt Wilson, Treasurer Lori Heidenreich, Zoning Director John Kuiper, Prosecuting Attorney John Larson, Clerk Michelle Hetrick, EMA Director Phil Astell, Sheriff Rusty Hart.

1. The meeting was called to order by Brian Jordan, President of the Commissioners.

2. Brian Jordan led the Pledge of Allegiance.

3. New Business:

- a. Approval of Meeting Agenda – Weston-Hubner requested additions to the agenda of Courtroom AT&T Contract. Barce requested additions to the agenda Real Property Endorsement Fee, Lease for Pine Creek Boat Access by Niches, Farming Right of Way Ordinance. Adam Hanthorne made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
- b. Clay Andrews made a motion to approve the October 21, 2019 Meeting Minutes with a second from Adam Hanthorne, all voted in favor.
- c. Clay Andrews made a motion to approve the October 21, 2019 through November 4, 2019 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
- d. Clay Andrews made a motion to approve the October 25, 2019 Payroll Dockets with a second from Adam Hanthorne, all voted in favor.
- e. Highway Department – Herndon presented a proposal for the Jordan Creek Wind Farm road repairs for an idea of the prices. Jordan inquired about the shoulder work being done by the County. Herndon stated that it is part of the proposal but can be done by the County. Herndon presented information concerning the purchase of a 2015 Chevy 2500 for \$18,000, trade in the 2007 for \$2,000 for a total of \$16,000 from Mike Alsop. Hobough bid notice for bridge #66 and Hedrick street will be in the newspaper the next 2 weeks and bid opening will be during the December 2nd meeting. Hobough explained we will have 4 months to have contracts in place. Herndon is working on contracts for Community Crossings Grant 2021 which will include bridge #92. Hobough explained the federal funding opens today for application concerning bridge #92. Hart inquired about speed limit issues in Greenhill which currently is 20 mph and typically schools, hospitals, etc. are 20 mph only. The Commissioner records show approved at 30 mph. The 20 mph is not legal and cannot be enforced as this was not done properly in the past. A traffic study can be done to provide information. Brian will contact KIRPC concerning a speed study on 675N from 1125E to Main Street in Greenhill. The other signs are proper in the area. Adam Hanthorne made a motion to purchase the 2015 truck with trade in out of the highway budget with a second from Clay Andrews, all voted in favor.
- f. 2020 Census – Josh Bougie, US Census Bureau. Bougie introduced himself and explained that the census will begin on April 1 2020. Bougie explained the need for help in educating residents for a better response. The census is connected with federal funding such as Medicaid, Medicare, health plans, educational programs, head start, school lunch program, fire departments funding, grants, etc. Asked the Commissioners to help setup a volunteer committee. Local voices such as online resource. Bougie explained the Census form will be not only paper, but phone and online this year. In March of 2020 a mailer will go out to the residents. Bougie will train the committee as well. Jordan inquired about the committee. Bougie suggested residents from government, School, Library, Faith based, health care, etc. Weston-Hubner stated Michelle Stucky had volunteered to help at a previous meeting.
- g. County Credit Card Ordinance – Hart explained he had a purchase that was over the spending limit. The Commissioners discussed the credit limit of increased to \$2,500 per card. Clay Andrews made the motion to approve ordinance #2019-1104A increasing the credit limit to \$2,500 per card with a second from Adam Hanthorne, all voted in favor.
- h. AT&T Contract for the Courtroom phone line. The AT&T contract is for 1 year at \$55.00 per month. Adam Hanthorne made a motion to approve the AT&T contract with a second from Clay Andrews, all voted in favor.
- i. Real Property Endorsement Fee – Weston-Hubner explained the State new code that took effect July 1, 2019. Commissioners discussed the per deed or per legal description options. Clay Andrews made a motion to adopt Ordinance # 2019-1104B approving the per deed Endorsement Fee of \$10.00 with a second from Adam Hanthorne, all voted in favor.
- j. Lease for Pine Creek Boat Access – Jordan explained the Niches Land Trust interest in the area located on 450N. Hart stated concern with the access and trespassing as well as trash in the area. Charity Shettle, County Resident, questioned if Niches can restrict access to the parcel or impose regulations later. Barce explained the lease is limiting to public boat access use only. Clay Andrews made a motion to approve the 1 year lease at bridge #53 access to Pine Creek with a seconded by Adam Hanthorne, all voted in favor.
- k. Protection and Preservation of County Road Right-of-Way Ordinance – Jordan explained the ordinance which will limit the farming in the intersections and road ditch right-of-way. The Commissioners, Hart and Herndon discussed the fines and distances. Hanthorne suggested the fines following the property maintenance ordinance. The ordinance was table until the next meeting.

4. Old Business:

- a. Property Taxes on donated building resolution. Jordan explained the ordinance which will remove the property taxes due on the parcel. Adam Hanthorne made a motion to approve resolution #2019-1104C to forgive taxes in the amount of \$1,683.51 with a second from Clay Andrews, all voted in favor.
- b. Frost law Ordinance – Jordan explained the ordinance which will limit the gross weight of vehicles from February 15 to April 15 unless otherwise given permission. The Commissioners, Hart and Herndon discussed the ordinance

in detail as well as the fines. Adam Hanthorne made a motion to adopt ordinance #2019-1104D with a second from Clay Andrews, all voted in favor. Herndon will order signs to be posted.

- c. Commissioner Public Meeting Procedures – The Commissioners and Barce discussed the ordinance in detail with the main concern of civility during meetings. The Commissioners tabled the ordinance.
- d. Access to Public Records ordinance – Barce explained the ordinance in detail. The actual cost of copies will need to be further investigated. After much discussion, the ordinance was tabled until a later meeting.

5. Elected Official/Department Head Comment:

- a. Kuiper, Zoning – Property maintenance form was discussed. The form will be distributed this week.

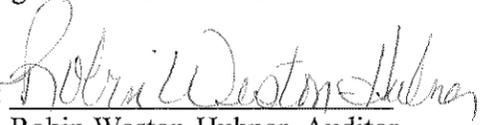
6. Public Comment:

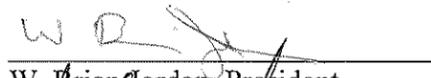
- a. Perry Conrad – Concerns with the Public Meeting Procedures.
- b. Charity Shettle – Questioned a previous ordinance concerning digital copies and questions concerning the Right of Way Ordinance.

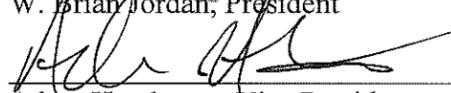
Next Commissioner will be held November 18, 2019 at 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


W. Brian Jordan, President


Adam Hanthorne, Vice President

Clay Andrews