

**WARREN COUNTY COMMISSIONERS MEETING**

**MONDAY NOVEMBER 18, 2019**

**Commissioner's Room**

**125 North Monroe Street, Williamsport**

The Warren County Commissioners met for their fourth meeting of November 2019. Commissioners present: Clay Andrews, Brian Jordan, Adam Hanthorne. Also, in attendance County Attorney Jud Barce, County Attorney Ingrid Barce, Highway Superintendent Matt Herndon, Highway Office Manager Jenny Hobough, Treasurer Lori Heidenreich, Fountain/Warren health Department Kelly Thornburg, Zoning Director John Kuiper, EMA Director Phil Astell, Sheriff Rusty Hart, Surveyor Randy Haddock. Public: Perry Conrad, Walt Wilson VS Engineering.

1. The meeting was called to order by Brian Jordan, President of the Commissioners.
2. Brian Jordan led the Pledge of Allegiance.
3. New Business:
  - a. Approval of Meeting Agenda – Adam Hanthorne requested to add Letter Senesac Hog Farm Planting Trees. Weston-Hubner requested to add Area Plan and BZA reappointments. Jud Barce requested to add ADA and Title VI Resolutions, Ordinance to pay Certain Auditor Claims. Adam Hanthorne made a motion to approve the amended agenda with a second from Clay Andrews, all voted in favor.
  - b. Adam Hanthorne made a motion to approve the November 4, 2019 Meeting Minutes with a second from Clay Andrews, all voted in favor.
  - c. Adam Hanthorne made a motion to approve the November 4, 2019 through November 18, 2019 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
  - d. Adam Hanthorne made a motion to approve the November 8, 2019 Payroll Dockets with a second from Clay Andrews, all voted in favor.
  - e. Highway Department – Herndon discussed the roads and weather last week. Hobough explained the Community Crossing bids for roads and bridge which will be opened at the December 2<sup>nd</sup> meeting. Working on highway signs for the new frost law.
  - f. Kelly Thornburg, Fountain Warren Health Department – Thornburg explained Tracy Sudlow retired from the Bi-County Health Board. The board has nomination Steve Eberly for the position. Resume and board minutes were offered to be reviewed. Clay Andrews made a motion to appoint Steve Eberly to the Bi-County Health Board with a second from Brian Jordan. Adam Hanthorne opposed with Jordan and Andrews voting in favor.
  - g. 2020 Payroll and Accounts Payable Schedule – Weston-Hubner explained the schedules to the Commissioners. Adam Hanthorne made a motion to approve both schedules with a second from Clay Andrews, all voted in favor.
  - h. PHI 2020 Cares County-Wide Membership Service Agreement – Hanthorne inquired about using Life Line as well as PHI. Astell explained how the bills are processed. Hanthorne will inquire with Life Line concerning a contract as well. Jordan explained the \$20,370 annual membership fee which is \$6.00 membership per household in the county which covers for helicopter in warren and adjoining counties. Clay Andrews made a motion to approve the PHI Agreement with a second from Adam Hanthorne, all voted in favor.
  - i. Wabash Valley Beyond the Violence Donation – Jordan read the letter requesting a donation of \$2,000. Hart and Andrews explained the services, domestic violence is the main service. Adam Hanthorne made a motion to approve the donation from Commissioners Budget with a second from Brian Jordan. Andrews abstained with Jordan and Hanthorne voting in favor.
  - j. 2020 Census Complete Count Committee – Jordan will discuss with Michelle Stucky. Weston-Hubner will create the requested letter concerning the census to Chicago Regional Census Office.
  - k. Letter concerning Senesac Hog Farm Planting of Trees – Hanthorne explained the letter that had been received. Kuiper explained he is preparing a letter and will discuss with Senesac's as well. The minutes say 6-foot trees with a 3 row shelter belt. Currently not the time of year to plant trees. Kuiper letter will give a schedule. Much discussion concerning the size of the trees.
  - l. APC and BZA reappointments – Adam Hanthorne made a motion to reappointment Mary Blessing to the APC with a second from Clay Andrews, all voted in favor. Clay Andrews made a motion to reappointment Neal Austin the BZA with a second from Adam Hanthorne, all voted in favor.
  - m. ADA Resolution – Ingrid Barce explained the compliance and need to have a plan in the County. Current ADA is Brian Jordan. The training will be done by Jordan. Ingrid Barce will be working on a plan. Jordan explained the plan must be in place to continue federal grant funding. Clay Andrews made a motion to approve Resolution #2019-1118B with a second from Adam Hanthorne, all voted in favor.
  - n. Title VI Resolution – Ingrid Barce explained a coordinator will need to be established. English efficiency study needs to be done for the ADA plan. Title VI Coordinator is Brian Jordan. Clay Andrews made a motion to approve Resolution #2019-1118A with a second from Adam Hanthorne, all voted in favor.
  - o. Ordinance Authorizing the Auditor to Pay Certain Claims – Jordan explained the ordinance. Clay Andrews made a motion to approve Ordinance #2019-1118C with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
  - a. Farming Right of Way Ordinance – The Commissioners discussed the ordinance in detail. Discussed taking out the violation fines. The ordinance was tabled until the next meeting with revisions requested.
  - b. Access to Public Records ordinance – Much discussion concerning the charges and audio recording fees. Hart requested information for the Sheriff to be added. The ordinance was tabled until a later meeting.
5. Elected Official/Department Head Comment:
  - a. Randy Haddock, Surveyor – Minutes from the Drainage Board Meeting on September 3<sup>rd</sup> were discussed. Clay Andrews is the Chairman for the drainage board. Clay Andrews made a motion to approve the minutes with a second from Adam Hanthorne, all voted in favor.

- b. Discussed the Commissioner meetings for January as the Benton/Warren County Drainage meeting can be attended. The January 6<sup>th</sup> meeting was moved to 8:30 a.m. and the January 20<sup>th</sup> meeting was moved to 6:30 p.m.
- c. Phil Astell, EMA Director – Updated the Commissioners on THIRA that is in process and Mitigation should be finished in a day or two. Jordan inquired about the State Line siren repair. Astell stated REMC is behind schedule and will be repairing soon.
- d. John Kuiper, Zoning Director – Inquired about the Property Maintenance Complaint forms being available as there have been several turned in.
- e. Rusty Hart, sheriff – Discussed repair issues in the Jail with the Commissioners. There was an engineering study that can be done for \$15K. The new CAD system is installed and working budget out for 911.
- f. Lori Heidenreich, Treasurer – Fall tax collection is \$320,000 short of 100% or 97.3% collected which in 2018 93.9% collected. The banks and online have helped.
- g. Robin Weston-Hubner, Auditor – Several PC will need replaced and would like to send the information out to each department. The list of replacements will be presented to the Commissioners at the next meeting.
- h. Jud Barce – Decommissioning Bond was discussed and explained. Tabled until a later meeting.
- i. Ordinance Violation – Hanthorne explained the information that he had received concerning this and Hanthorne will be contacting the residents.

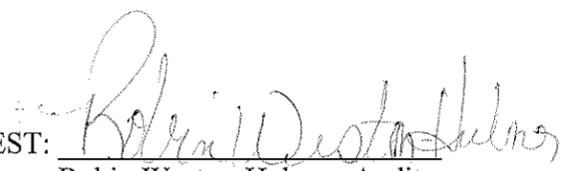
6. Public Comment:

- a. Walt Wilson, E3 Bridge – Inquired if Bridge #66 will be funded by the County or Community Crossings Grant. Jordan explained the funding. Wilson commented on the Commissioner Meetings stating very well organized as well as the County roads have improved a lot.

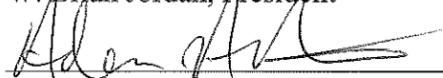
Next Commissioner will be held December 2, 2019 at 8:30 a.m.

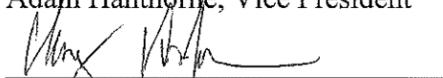
There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
W. Brian Jordan, President

  
Adam Hanthorne, Vice President

  
Clay Andrews