

Warren County Council
Resolution Number 2019-004

Resolution to approve Sheriff's Commissary Fund Expenditures

WHEREAS, The Warren County Sheriff has previously established the Sheriff's Commissary Fund pursuant to IC 36-8-10-21(b), into which funds from commissaries operated at the Warren County Jail shall be deposited and from which the Sheriff or his designee may expend funds for those items enumerated in IC 36-8-10-21, to include IC 36-8-10-21(d)(9) to include items for "any other purpose that benefits the Sheriff's Office that is mutually agreed upon by the County Fiscal Body and the County Sheriff."

WHEREAS, The Warren County Sheriff has requested that he and the Warren County Council agree in advance on those expenditures covered under IC 36-8-10-21(d)(9), and that the Warren County Council authorize the expenditure of such funds for the items set forth in "Exhibit A" attached hereto and made part hereof;

WHEREAS, the Warren County Council desires to authorize the expenditure of Commissary Funds for the items set forth in "Exhibit A" pursuant to IC 36-8-10-21(d)(9).

NOW, THEREFORE, BE IT RESOLVED, that the expenditure of Warren County Jail Commissary Funds for the use and purposes set forth in "Exhibit A" attached hereto be and the same are hereby approved.

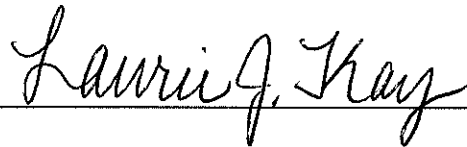
Presented to the County Council of Warren County, Indiana, and adopted this 25th day of March, 2019.



John Comer, Council President

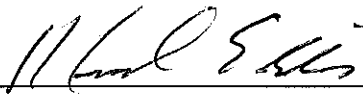


Sharon Hutchison, Vice President



Lee Kay

George Tayler



Neil Ellis

Clay Andrews



Matt Commons

Attest:



Robin Weston-Hubner, Auditor

EXHIBIT A

Expenses agreed upon under IC 36-8-10-21(d)(9):

- 1) Expenses related to indigent inmates (postage, haircuts etc.)
- 2) Reimbursement for lost or damaged inmate property
- 3) Reimbursement for expense of inmates in transit
- 4) Reimbursement for lost or damaged employee property
- 5) Supplies or equipment for educational activities for inmates
- 6) Shipping costs for agency equipment or evidence
- 7) Reimbursement for investigation expenses
- 8) Expenses for advertisement of job vacancies or agency promotion
- 9) Expenses for installation of Sheriff's Office equipment
- 10) Matching funds for grants
- 11) Expenses for contracting with professional consultants
- 12) Expenses for rental of specialized equipment
- 13) Expenses associated with rewarding / awarding employees
- 14) Expenses relating to special events for inmates
- 15) Expenses associated with hosting specialized training events
- 16) Meal expenses for special training and/or agency events
- 17) Expenses for ceremonial funeral arrangements (active or retired employee)
- 18) Vehicle license and title fees
- 19) Cellular phone expenses for staff
- 20) Travel expenses / reimbursement for official necessary travel
- 21) Expenses for Warren County Hosted Sheriff's Youth Camp
- 22) Any other expenditure for items or services that benefit the Sheriff's Office that does not exceed \$500

Jail Commissary Fund IC 36-8-10-21

This section applies to any county that has a jail commissary that sells merchandise to inmates.

A jail commissary fund is established, referred to in this section as "the fund". The fund is separate from the general fund, and money in the fund does not revert to the general fund.

The sheriff, or the sheriff's designee, shall deposit all money from commissary sales into the fund, which the sheriff or the sheriff's designee shall keep in a depository designated under IC 5-13-8.

The sheriff, or the sheriff's designee, at the sheriff's or the sheriff's designee's discretion and without appropriation by the county fiscal body, may disburse money from the fund for:

- (1) merchandise for resale to inmates through the commissary;
- (2) expenses of operating the commissary, including, but not limited to, facilities and personnel;
- (3) special training in law enforcement for employees of the sheriff's department;
- (4) equipment installed in the county jail;
- (5) equipment, including vehicles and computers, computer software, communication devices, office machinery and furnishings, cameras and photographic equipment, animals, animal training, holding and feeding equipment and supplies, or attire used by an employee of the sheriff's department in the course of the employee's official duties;
- (6) an activity provided to maintain order and discipline among the inmates of the county jail;
- (7) an activity or program of the sheriff's department intended to reduce or prevent occurrences of criminal activity, including the following:
 - Substance abuse.
 - Child abuse.
 - Domestic violence.
 - Drinking and driving.
 - Juvenile delinquency;
- (8) expenses related to the establishment, operation, or maintenance of the sex and violent offender registry web site under IC 36-2-13-5.5; or
- (9) any other purpose that benefits the sheriff's department that is mutually agreed upon by the county fiscal body and the county sheriff.

Money disbursed from the fund under this subsection must be supplemental or in addition to, rather than a replacement for, regular appropriations made to carry out the purposes listed in subdivisions (1) through (8).

The sheriff shall maintain a record of the fund's receipts and disbursements. The state board of accounts shall prescribe the form for this record. The sheriff shall semiannually